866-247-6800

CHS Wealth Management & CPAs

www.chswealthmgt.com

EDUCATOR DEDUCTIONS

Client Name_____ ID #_____ Tax Year_____

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

Classroom Aids

Attendance & Grade Books_____
Arts & Crafts _____
Academic Books _____
Decorations _____
Food _____
Software _____
Supplies _____
Stationery _____
Other: _____
_____

Total_____

Professional

Conventions/Seminars _____
E&O Insurance _____
Legal Fees _____
Memberships/Dues _____
Other: _____
_____

Total_____

Miscellaneous Business Expenses

Postage _____
Storage _____
Other _____
_____

Total_____

Telephone

Faxes _____
Cellular _____
Landline _____
Other: _____
_____

Total_____

Equipment Purchases

Office Equipment _____
Office Furniture _____
Other: _____
_____

Total_____

Other Information

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____